

**EMORY UNIVERSITY FACULTY AND PRINCIPALS BENEFITS ELIGIBILITY CHART**

Title	CODES ON HUMAN RESOURCES ACTION FORM			BENEFIT PLANS											
	Employment Status	Benefits Eligibility	Employee Class	Medical/Dental/Vision/Parking/Pre or After Tax	Basic Term Life Insurance	Supplemental Term Life Insurance	Long Term Disability	Medical/Dependent FSA	METPAY Group Legal Long-Term Care	Retirement	Tuition Reimbursement	Courtesy Scholarship	Emory Card	Physical Education Center/Blomeyer Center	MARTA/Car Pooling
<b>Dean,</b>	RFT (36 or more hrs)	REG	2	Yes	\$10,000	Yes	Yes	Yes	Yes	Yes (1)	Yes	Yes (3)	Yes(4)	Yes	Yes (5)
<b>Exec. Assoc. Dean,</b>	RPT (20 or more hrs)	REG	2	Yes	\$5,000	Yes	Yes (2)	Yes	Yes	Yes (1)	Yes	Yes (3)	Yes(4)	Yes	Yes (5)
<b>Assoc. Dean,</b>	RPT (less than 20/hrs/wk)	REG	2	No	No	No	No	No	No	Yes (1)	No	No	No	No	No
<b>Asst. Dean</b>	TFT (6 or more months)	FT6MO	2	Yes	\$5,000	Yes	No	Yes	Yes	Yes (1)	No	No	Yes(4)	No	Yes (5)
	TFT (less than 6 months)	FTTEMP	2	No	No	No	No	No	No	Yes (1)	No	No	No	No	No
	TPT	PTTEMP	2	No	No	No	No	No	No	Yes (1)	No	No	No	No	No
<b>Director,</b>	RFT (36 or more hrs)	REG	5 or 6	Yes	\$10,000	Yes	Yes	Yes	Yes	Yes (1)	Yes	Yes (3)	Yes(4)	Yes	Yes (5)
<b>Assoc. Director,</b>	RPT (20 or more hrs)	REG	5 or 6	Yes	\$5,000	Yes	Yes (2)	Yes	Yes	Yes (1)	Yes	Yes (3)	Yes(4)	Yes	Yes (5)
<b>Asst. Director</b>	RPT (less than 20/hrs/wk)	REG	5 or 6	No	No	No	No	No	No	Yes (1)	No	No	No	No	No
	TFT (6 or more months)	FT6MO	5 or 6	Yes	\$5,000	Yes	No	Yes	Yes	Yes (1)	No	No	Yes(4)	No	Yes (5)
	TFT (less than 6 months)	FTTEMP	5 or 6	No	No	No	No	No	No	Yes (1)	No	No	No	No	No
	TPT	PTTEMP	5 or 6	No	No	No	No	No	No	Yes (1)	No	No	No	No	No
<b>Professor,</b>	RFT (36 or more hrs)	REG	1	Yes	\$10,000	Yes	Yes	Yes	Yes	Yes (1)	Yes	Yes (3)	Yes(4)	Yes	Yes (5)
<b>Professor and Chair,</b>	RPT (20 or more hrs)	REG	1	Yes	\$5,000	Yes	Yes (2)	Yes	Yes	Yes (1)	Yes	Yes (3)	Yes(4)	Yes	Yes (5)
<b>Assoc. Prof., Asst. Prof,</b>	RPT (less than 20/hrs/wk)	REG	1	No	No	No	No	No	No	Yes (1)	No	No	No	No	No
<b>Assoc. Prof. &amp; Chair,</b>	TFT (6 or more months)	FT6MO	1	Yes	\$5,000	Yes	No	Yes	Yes	Yes (1)	No	No	Yes(4)	No	Yes (5)
<b>Asst. Prof. &amp; Chair,</b>	TFT (less than 6 months)	FTTEMP	1	No	No	No	No	No	No	Yes (1)	No	No	No	No	No
<b>Senior Assoc.</b>	TPT	PTTEMP	1	No	No	No	No	No	No	Yes (1)	No	No	No	No	No
<b>Instructor,</b>	RFT (36 or more hrs)	REG	0	Yes	\$10,000	Yes	Yes	Yes	Yes	Yes (1)	Yes	Yes (3)	Yes(4)	Yes	Yes (5)
<b>Associate,</b>	RPT (20 or more hrs)	REG	0	Yes	\$5,000	Yes	Yes (2)	Yes	Yes	Yes (1)	Yes	Yes (3)	Yes(4)	Yes	Yes (5)
<b>Lecturer,</b>	RPT (less than 20/hrs/wk)	REG	0	No	No	No	No	No	No	Yes (1)	No	No	No	No	No
<b>Special Lecturer,</b>	TFT (6 or more months)	FT6MO	0	Yes	\$5,000	Yes	No	Yes	Yes	Yes (1)	No	No	Yes(4)	No	Yes (5)
<b>Senior Lecturer,</b>	TFT (less than 6 months)	FTTEMP	0	No	No	No	No	No	No	Yes (1)	No	No	No	No	No
<b>Research Assoc. (A)</b>	TPT	PTTEMP	0	No	No	No	No	No	No	Yes (1)	No	No	No	No	No

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	Employment Status	Benefits Eligibility	Employee Class	Medical/Dental/Vision/Parking Pre or After Tax	Basic Term Life Insurance	Supplemental Term Life Insurance	Long Term Disability	Medical/Dependent FSA	METPAY Group Legal Long-Term Care	Retirement	Tuition Reimbursement	Courtesy Scholarship	Emory Card	Physical Education Center/Blomeyer Center	MARTA/Car Pooling
<b>(Clin. &amp; Res. Track) Prof., Assoc. Prof., Asst. Prof. Sch. of Med. Only; See Exec. Comm. Minutes Dated 10/18/84</b>	RFT (36 or more hrs)	REG	1	Yes	\$10,000	Yes	Yes	Yes	Yes	Yes (1)	Yes	Yes (3)	Yes(4)	Yes	Yes (5)
	RPT (20 or more hrs)	REG	1	Yes	\$5,000	Yes	Yes (2)	Yes	Yes	Yes (1)	Yes	Yes (3)	Yes(4)	Yes	Yes (5)
	RPT (less than 20/hrs/wk)	REG	1	No	No	No	No	No	No	Yes (1)	No	No	No	No	No
	TFT (6 or more months)	FT6MO	1	Yes	\$5,000	Yes	No	Yes	Yes	Yes (1)	No	No	Yes(4)	No	Yes (5)
	TFT (less than 6 months)	FTTEMP	1	No	No	No	No	No	No	Yes (1)	No	No	No	No	No
	TPT	PTTEMP	1	No	No	No	No	No	No	Yes (1)	No	No	No	No	No
<b>Instructor (Clin. &amp; Res.Track) Sch. of Med. Only; See Exec. Comm. Minutes Dated 10/18/84</b>	RFT (36 or more hrs)	REG	0	Yes	\$10,000	Yes	Yes	Yes	Yes	Yes (1)	Yes	Yes (3)	Yes(4)	Yes	Yes (5)
	RPT (20 or more hrs)	REG	0	Yes	\$5,000	Yes	Yes (2)	Yes	Yes	Yes (1)	Yes	Yes (3)	Yes(4)	Yes	Yes (5)
	RPT (less than 20/hrs/wk)	REG	0	No	No	No	No	No	No	Yes (1)	No	No	No	No	No
	TFT (6 or more months)	FT6MO	0	Yes	\$5,000	Yes	No	Yes	Yes	Yes (1)	No	No	Yes(4)	No	Yes (5)
	TFT (less than 6 months)	FTTEMP	0	No	No	No	No	No	No	Yes (1)	No	No	No	No	No
	TPT	PTTEMP	0	No	No	No	No	No	No	Yes (1)	No	No	No	No	No
<b>Clinical: Prof., (B) Assoc. Prof., (B) Asst. Prof. (B) Instructor (B)</b>	TPT	PTTEMP	H	No	No	No	No	No	No	Yes (1)	No	No	No	No	No
<b>Adjunct: Professor, (B) Assoc. Prof., (B) Asst. Prof. (B) Adjunct: Instructor (B)</b>	TPT	PTTEMP	A or H	No	No	No	No	No	No	Yes (1)	No	No	No	No	No
Employees retired from the University who are re-employed to work at least 20 hrs/week	TFT	REH REHIRE	0,1,2,3,4,5 or 6	Yes	Yes	Yes	No	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes (5)
	TPT (20 or more hrs)	REH REHIRE	0,1,2,3,4,5 or 6	Yes	Yes	Yes	No	Yes	Yes	Yes	No	Yes	Yes	Yes	No

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	<b>CODE ON HUMAN RESOURCES ACTION FORM</b>			<b>BENEFIT PLANS</b>											
<b>Title</b>	<b>Employment Status</b>	<b>Benefit Eligibility</b>	<b>Employee Class</b>	<b>Medical/Dental/Vision/Parking Pre or After Tax</b>	<b>Basic Term Life Insurance</b>	<b>Supplemental Term Life Insurance</b>	<b>Long Term Disability</b>	<b>Medical/Dependent FSA</b>	<b>METPAY Group Legal Long-Term Care</b>	<b>Retirement</b>	<b>Tuition Reimbursement</b>	<b>Courtesy Scholarship</b>	<b>Emory Card</b>	<b>Physical Education Center/Blomeyer Center</b>	<b>MARTA/Car Pooling</b>
<b>Visiting (Temporary Status) Prof., Asst. Prof. (C)</b>	TFT (6 or more months)	FT6MO	1	Yes	\$5,000	Yes	No	Yes	Yes	Yes (1)	No	No	Yes(4)	No	Yes (5)
	TFT (less than 6 months)	FTTEMP	1	No	No	No	No	No	No	Yes (1)	No	No	No	No	No
	TPT	PTTEMP	1	No	No	No	No	No	No	Yes (1)	No	No	No	No	No
<b>Visiting (Temporary Status) Instructor, Lecturer (C)</b>	TFT (6 or more months)	FT6MO	0	Yes	\$5,000	Yes	No	Yes	Yes	Yes (1)	No	No	Yes(4)	No	Yes (5)
	TFT (less than 6 months)	FTTEMP	0	No	No	No	No	No	No	Yes (1)	No	No	No	No	No
	TPT	PFTTEMP	0	No	No	No	No	No	No	Yes (1)	No	No	No	No	No
<b>Research Prof., Assoc. Res. Prof., Asst. Res. Prof., Senior Res. Prof., (Approved Yerkes titles)</b>	RFT (36 or more hrs)	REG	3	Yes	\$10,000	Yes	Yes	Yes	Yes	Yes (1)	Yes	Yes (3)	Yes(4)	Yes	Yes (5)
	RPT (20 or more hrs)	REG	3	Yes	\$5,000	Yes	Yes (2)	Yes	Yes	Yes (1)	Yes	Yes (3)	Yes(4)	Yes	Yes (5)
	RPT (less than 20/hrs/wk)	REG	3	No	No	No	No	No	No	Yes (1)	No	No	No	No	No
	TFT (6 or more months)	FT6MO	3	Yes	\$5,000	Yes	No	Yes	Yes	Yes (1)	No	No	Yes(4)	No	Yes (5)
	TFT (less than 6 months)	FTTEMP	3	No	No	No	No	No	No	Yes (1)	No	No	No	No	No
	TPT	PTTEMP	3	No	No	No	No	No	No	Yes (1)	No	No	No	No	No
<b>Affiliate Scientist (D), Collaborative Sci. (D), Associate Scientist (D), Veterinarian (D)</b>	RFT (36 or more hrs)	REG	3	Yes	\$10,000	Yes	Yes	Yes	Yes	Yes (1)	Yes	Yes (3)	Yes(4)	Yes	Yes (5)
	RPT (20 or more hrs)	REG	3	Yes	\$5,000	Yes	Yes (2)	Yes	Yes	Yes (1)	Yes	Yes (3)	Yes(4)	Yes	Yes (5)
	RPT (less than 20/hrs/wk)	REG	3	No	No	No	No	No	No	Yes (1)	No	No	No	No	No
	TFT (6 or more months)	FT6MO	3	Yes	\$5,000	Yes	No	Yes	Yes	Yes (1)	No	No	Yes(4)	No	Yes (5)
	TFT (less than 6 months)	FTTEMP	3	No	No	No	No	No	No	Yes (1)	No	No	No	No	No
	TPT	PTTEMP	3	No	No	No	No	No	No	Yes (1)	No	No	No	No	No
<b>Consultant (D) Visiting Scientist (D) (Temporary)</b>	TFT (6 or more months)	FT6MO	3	Yes	\$5,000	Yes	No	Yes	Yes	Yes (1)	No	No	Yes(4)	No	Yes (5)
	TFT (less than 6 months)	FTTEMP	3	No	No	No	No	No	No	Yes (1)	No	No	No	No	No
	TPT	PTTEMP	3	No	No	No	No	No	No	Yes (1)	No	No	No	No	No
<b>Librarian</b>	RFT (36 or more hrs)	REG	4	Yes	\$10,000	Yes	Yes	Yes	Yes	Yes (1)	Yes	Yes (3)	Yes(4)	Yes	Yes (5)
	RPT (20 or more hrs)	REG	4	Yes	\$5,000	Yes	Yes (2)	Yes	Yes	Yes (1)	Yes	Yes (3)	Yes(4)	Yes	Yes (5)
	RPT (less than 20/hrs/wk)	REG	4	No	No	No	No	No	No	Yes (1)	No	No	No	No	No
	TFT (6 or more months)	FT6MO	4	Yes	\$5,000	Yes	No	Yes	Yes	Yes (1)	No	No	Yes(4)	No	Yes (5)
	TFT (less than 6 months)	FTTEMP	4	No	No	No	No	No	No	Yes (1)	No	No	No	No	No
	TPT	PTTEMP	4	No	No	No	No	No	No	Yes (1)	No	No	No	No	No

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**KEY TO CHART:**

<b>STATUS</b>	<b>EMPLOYEE CLASS</b>	<b>BENEFIT PLANS</b>	
RFT: Regular Full-Time	(0 Instructor, Lecturer, Special Lecturer,	(1) Requires 1000 hours worked in 12 months	#1 Parking Permit
TFT: Temporary Full-Time	) Senior Lecturer, Associate, Research	and attainment of age 26.	
RPT: Regular Part-Time	Associate	(2) Requires one year waiting period.	
TPT: Temporary Part-Time	Faculty above ranks listed in (0)	(3) Requires waiting periods.	
	(1 Academic Dean	(4) Required for library services	
	) Faculty Equivalent	(5) Available to employees whose primary work location is on	
	(2 Librarian	the Clifton Road corridor.	
	) PRINCIPAL – Board Approval		
	(3 PRINCIPAL – Presidential Approval		
	)		
	(4		
	)		
	(5		
	)		
	(6		
	)		

**GENERAL INFORMATION:**

- ALL OF THE POSITIONS LISTED ARE SALARIED POSITIONS, UNLESS NOTED.
- A VOLUNTARY POSITION WITHOUT COMPENSATION IS NOT ELIGIBLE FOR ANY BENEFITS. VOLUNTARY FACULTY ARE NON-TENURE TRACK, PART-TIME APPOINTMENTS.
- VISITING APPOINTMENTS ARE TEMPORARY STATUS, NON-TENURE TRACK, WITH LIMITED BENEFITS.

**FACULTY POLICIES:**

- (A) Not valid Title in School of Medicine.
- (B) "Adjunct" and "Clinical" in School of Medicine indicates voluntary - See Executive Committee Minutes Dated 10/18/84.
- (C) Visiting appointments have temporary status. See Statement of Principles Governing Faculty Relationships.
- (D) Titles approved for use only by Yerkes.

**PRINCIPAL:**

- Vacation Leave  
Refer to Section VI, Part C of the Emory Policies and Procedures Manual - Employee Benefits